

CASTLE OAKS METROPOLITAN DISTRICT
REGULAR MEETING

www.castleoaksmetrodistrict.com

Via Teleconference

Wednesday, December 4th, 2024 at 6:00 p.m.

Christopher Pratt, President/Secretary/Treasurer	Term to May 2025
VACANT	Term to May 2027
VACANT	Term to May 2027
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This meeting will be held via teleconferencing and can be joined through the directions below:

Join Zoom Meeting

<https://us06web.zoom.us/j/83523636761?pwd=4V2alHyYfihbmXItjrPDDDUTwa4ZaD.1>

Meeting ID: 835 2363 6761

Passcode: 598258

Call-in Number: +1-720-707-2699

NOTICE OF REGULAR MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda
 - a. Approval of Minutes June 5, 2024 Regular Meeting (**enclosure**)
 - b. Ratification of Minutes June 5, 2024 Annual Meeting (**enclosure**)
 - c. Ratification of 2023 Annual Report (**enclosure**)
 - d. Ratification of 2023 Audit (**enclosure**)
 - e. Approval of Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership for 2025 (**enclosure**)
 - f. Consider Approval of Amended and Restated Public Records Request Policy (**enclosure**)
6. Legal Matters
 - a. Consider Adoption of 2025 Annual Administrative Resolution (**enclosure**)
 - b. Discussion Regarding Document Inventory and Make a Final Determination for Remediation of District Documents (**enclosure**)
 - i. Consider Approval of Independent Contractor Agreement with Heatherly Creative for Website Maintenance and Accessibility Services (**enclosure**)

- c. Consider Adoption of Resolution Calling May 6, 2025 Election (**enclosure**)
 - d. Other Legal Matters
7. Financial Matters
- a. Consider Acceptance of Payables/Financials (**enclosure**)
 - b. Conduct Public Hearing on 2024 Budget Amendment and Consider Adoption of Resolution Amending 2024 Budget (if necessary)
 - c. Conduct Public Hearing on 2025 Budget and Consider Adoption of Resolution Adopting 2025 Budget and Appropriating Funds (**enclosure**)
 - d. Consider Approval of Special Districts Preparation Scope of Work and Payroll Services Scope of Work with CliftonLarsonAllen LLP for District Accounting Services (**enclosure**)
 - e. Consider Auditor Proposals for 2024 Audit
 - f. Other Financial Matters
8. Other Business Matters
9. Adjourn