

**CASTLE OAKS METROPOLITAN DISTRICT**  
**SPECIAL AGENDA**  
Swim Club  
1465 Autumn Sage Street  
Castle Rock, CO  
December 1, 2016  
6:00 p.m.

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Christian Matt Janke, President	Term to May 2020
Craig Campbell, Vice President/Secretary	Term to May 2020
Chris Pratt, Treasurer/Assistant Secretary	Term to May 2018
VACANT	Term to May 2018
VACANT	Term to May 2020

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**NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order/Declaration of Quorum
2. Director Disclosures
3. Approval of Agenda
4. Approval of Minutes from the June 1, 2016 Regular Meeting (**enclosure**) PAGE 01
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.
6. Consent Agenda
  - a. Consider Ratification of Appointment of Officers
  - b. Consider Ratification of Minutes from the December 8, 2015 Special Meeting
  - c. Consider Ratification of Resolution Designating District’s 24-Hour Posting Location
  - d. Consider Ratification of Unaudited Financial Statements as of March 31, 2016
  - e. Consider Ratification of 2015 Audit
7. Legal Matters
  - a. Consider Adoption of 2017 Administrative Matters Resolution (**enclosure**) PAGE 04
  - b. Insurance (**enclosures**) PAGE 09
    - i. Property and Liability Schedule Limits
    - ii. SDA membership Renewal
    - iii. Agency Fee Agreement
    - iv. Workers’ Compensation Coverage
    - v. Excess Liability
  - c. Consider Approval of Disclosure Notice Pursuant to § 32-1-809, C.R.S. (**enclosure**) PAGE 25
  - d. Consider Ratification of 2015 Annual Report (**enclosure**) PAGE 26
8. Financial Matters
  - a. Payables/Financials (**to be distributed**)
  - b. Conduct 2016 Budget Amendment Hearing and Consider Adoption of Resolution to Amend 2016 Budget (**enclosure**) PAGE 75

- c. Conduct 2017 Budget Hearing and Consider Adoption of Resolution to Adopt 2017 Budget and Set Mill Levies (**enclosure**) PAGE 77
  - d. Consider Approval of Amendment to Engagement Letter dated March 17, 2016 with CliftonLarsonAllen, LLP (**enclosure**) PAGE 95
  - e. Consider Approval of Cash Access Addendum to Engagement Letter dated March 17, 2016 with CliftonLarsonAllen, LLP (**enclosure**) PAGE 96
  - f. Consider Engagement of Wagner Barnes & Griggs P.C. to Perform 2016 Audit (**to be distributed**)
  - g. Other Financial Matters
9. Other Business
10. Adjourn